

(ENGLISH)

[TIME ALLOWED—3 HOURS]

(MARKS—100)

**BASIC COMPUTER APPLICATION AND BASIC HOTEL MAINTAINANCE
(INCLUDING PLUMBING AND ELECTRICAL MAINTENANCE)
(PRACTICAL-III)**

Marks

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| 1. Practical :— From the following task examinees has to perform (any <i>three</i>) tasks :— | 60 |
| (a) Change Desk Top Wall Paper | |
| (b) Write a sample text using MS-Word. | |
| (c) E-mail Word file. | |
| (d) Prepare Salary Ledger. | |
| (e) Change Portrait word document onto Landscape. | |
| 2. Write the answer of any <i>one</i> :— | 20 |
| (a) Write the use of plumbing hand tool. | |
| (b) Write the different types of Closet. | |
| 3. Viva. | 10 |
| 4. Term Work. | 10 |
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